

ERROR ADJUSTMENT REPORT

VIRGINIA RETIREMENT SYSTEM
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 Richmond, Virginia 23218-2500
 Toll Free 1-888-VARETIR (827-3847)
 Fax 804-692-0989
 www.varetire.org

1. Employer Code
2. Employer Name
3. Control Number (6-digit alpha or numeric sequence)

Reporting Period	Social Security Number	Last Name	First Initial	Comment Code	Retirement Creditable Compensation	Life Insurance Base Pay	Buy Back	Health Insurance Creditable Compensation	VSDP Creditable Compensation	Annual Salary	Remarks
Corrected Totals											

Previously Reported Totals											
Page Total (Corrected minus Previous)											

RECAP:	A. NET CHANGES (All pages)				
	B. RATE (combined employee and employer)	x	x		x
	C. GRAND TOTALS (A x B)				
THE DOLLAR ADJUSTMENT FOR THIS CORRECTION WAS/WILL BE INCLUDED WITH THE _____ CHECK OR IAT.					
Payroll Month/Year					

Page _____ of _____

 Authorized Signer (Please print)

 Authorized Signature

 Phone Number

 Date

VRS Use Only	
System Input: _____	Date: _____
System Released: _____	Date: _____

