

# CERTIFICATION OF EXCEPTION FROM GENERAL EARLY RETIREMENT PROVISIONS

**VIRGINIA RETIREMENT SYSTEM**  
**P.O. Box 2500**  
**Richmond, Virginia 23218-2500**  
**Toll Free 1-888-VARETIR (827-3847)**  
***www.varetire.org***

1. Social Security Number
2. Employer Code
3. Employer Name

Employees in positions such as agency head appointed by a state board, commission or council, or school division superintendents appointed by a School Board, as described under Sections 51.1-155.1 and 51.155.2 of the Code of Virginia and who are involuntarily separated from service with 20 or more years of creditable service may retire with unreduced benefits upon attaining age 50.

The employer must complete this form at the time of the involuntary separation and submit it to VRS. **Any future employment in a covered VRS position will nullify this certification and the member will again be subject to general early retirement provisions including reduced benefits.**

## PART A. EMPLOYEE INFORMATION

4. Name	(First)	(MI)	(Last)	(Jr./Sr.)
5. Address	(Street)		(City)	(State) (Zip+4)
6. Date of Separation	7. Position Title			
8. Signature		Date		

## PART B. EMPLOYER CERTIFICATION

I hereby certify that I have read and understand Section 51.1-155.1 or 51.1-155.2 of the Code of Virginia and the person named above was involuntarily separated as defined by the Code. Further, I certify that the separation was not the result of a conviction for a felony or crime involving moral turpitude or dishonesty, which would result in an ineligibility to retire without the reduction in his or her retirement allowance.

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized Signer's Title